**COMPREHENSIVE PLAN SUBMITTAL FORM**

**Municipal Planning Assistance Program**

**Department of Agriculture, Conservation & Forestry**

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**I**. **Municipality**:

**Contact Person:**

**Title:**

**Address:**

**Phone:**

**Email:**

Place where comprehensive plan will be available for public inspection:

Address:

Hours:

**II. Certification**

I (we) certify that this comprehensive plan was prepared with the intent of complying with the Growth Management Act (30-A M.R.S.A. § 4312 - 4350.), that it includes all of the applicable required elements of the Maine Comprehensive Plan Review Criteria Rule (07-105 CMR 208), and that it is true and accurate.

 A paper or electronic copy of the plan has been sent to the following regional planning organization for review and comment:

**Required Signatures:**

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**Chief Elected Official Chairperson, Comprehensive Planning Committee**

Printed/Typed Name Printed/Typed Name

Date:        Date:      **Please be sure that your submission includes:**

|  |  |
| --- | --- |
| [ ]  | The completed and signed Comprehensive Plan Submittal Form |
| [ ]  | One paper copy of entire Comprehensive Plan, complete with all maps  |
| [ ]  | One digital copy of entire Comprehensive Plan, complete with all maps. [The digital copy, preferably in the form of a single Adobe Acrobat (.pdf) or Microsoft Word (doc/.docx) file, may be submitted via CD, web link or email attachment.] **Please contact us if a digital copy of the Plan cannot be provided.** |
| **To be accepted for review, the submitted comprehensive plan must include:** |
| [ ]  | A vision statement |
| [ ]  | A summary of public participation demonstrating compliance with [30-A MRSA §4324](http://www.mainelegislature.org/legis/statutes/30-a/title30-asec4324.html) |
| [ ]  | A regional coordination program |
| [ ]  | A future land use plan with associated map(s) |
| [ ]  | An implementation section |
|  |

Please submit materials to:

**Department of Agriculture, Conservation & Forestry**

**Municipal Planning Assistance Program**

**18 Elkins Lane**

**22 State House Station
Augusta, Maine 04333-0022**

**Email:**

**tom.miragliuolo@maine.gov**